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1. INTRODUCTION

1.1 PURPOSE

Aquatic Engineering & Construction has a responsibility to ensure so far as is reasonably practicable that working conditions, work activities and workplace locations are free from avoidable risk to health and safety. The Company is fully committed to implementing appropriate health surveillance and health promotion for all employees.

1.2 SCOPE

This policy will cover all Aquatic Locations and Service Delivery employees, working globally and returning to the UK.

Aberdeen Head Office Tern Place House Tern Place, Bridge of Don Aberdeen, AB23 8JX UK	Peterhead EMEA Operations Centre South View Place Peterhead AB42 3GU UK
Singapore Asia Pacific Regional Office Loyang Offshore Supply Base 25 Loyang Crescent Tops Avenue 1, Block 103 #06-02 Singapore 508988	Houston Americas Regional Office 900 Threadneedle Suite 300 Houston TX 77079 USA

1.3 OCCUPATIONAL HEALTH STRATEGY

Aquatic Engineering & Construction will provide an Occupational Health Service to its employees through HSEQ and the HR support function and where necessary referral to external Medical expertise.

Anyone returning from, including transit through regions and countries listed below:

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

will not be permitted entry to any Aquatic sites or permitted to mobilise offshore for a period of 14 days upon return (even symptom free).



Anyone experiencing cough or fever, or shortness of breath are to stay indoors and call NHS 111, even if symptoms are mild.

1.3.1 THE COMPANY WILL

- Pay the employee his/her normal salary in the event the employee is required to work from home.
- If an employee is required to stay at home as a precaution, but it is impracticable for him/her to work from home due to the nature of his/her work, it would still be prudent to pay the employee his/her normal salary during the temporary isolation period.
- Provide on-going medical advice/guidance when advised to do so (Parent Company Guidance)
- Should an employee become ill while working away from home and quarantined in country, the Company will continue paying their salary including the door to door variable rate.

1.3.2 THE EMPLOYEE WILL BE REQUIRED

- Not to come to work to meet with colleagues and or clients.
- Work from home and keep away from public areas.
- Follow health advice provided by health Scotland and medical treatment advice provided (Parent Company Guidelines)
- After 14-day isolation period has elapsed and no symptoms are experienced a medical is to be arranged via the Service Delivery Coordinator.